



# MESA COUNTY HEALTH DEPARTMENT

Working Together for a Healthy Community

P.O. Box 20,000  
Grand Junction, CO 81502-5033  
(970) 248-6900  
www.health.mesacounty.us

## Colorado Birth Certificate Request

Apply in person for same-day services  
Walk-in Hours:  
Monday-Thursday 8:00 am – 5:30 pm  
Friday 8:00 am – 12:00 pm

Mesa County Health Department  
Vital Records  
510 29 1/2 Rd, Grand Junction, CO 81504  
http://health.mesacounty.us/records/ Email:  
vital.records@mesacounty.us  
Phone: 970-248-6900

Phone Orders: 970-248-6900  
Online Orders: www.vitalchek.com  
Phone/Online Follow-Up: 970-248-6900  
Fax Orders: 970-683-6635

Colorado has birth records for the entire state since 1910. Birth certificates are also available from the state office: [www.colorado.gov/cdphe](http://www.colorado.gov/cdphe)

### Requirements:



- This request must be completed in full.
- Enclose a copy of a current driver's license, passport or State identification.  
(See reverse side for complete list for primary and secondary ID's)
- Enclose appropriate fees
- Person requesting to receive a birth certificate must sign below.
- Proof of Relationship is required (Parents and Registrant excluded)
- Enclose a copy of the death certificate if the person is deceased.

### Requestor Information

Print name of person making request	First	Middle	Last	Email:		
Mailing Address	Apt#	City	State	Zip	Daytime Phone ( )	
Physical Address	Apt#	City	State	Zip	Alt Phone Number ( )	
Relationship to Registrant (person named on certificate)*see reverse side	<input type="checkbox"/> Self	<input type="checkbox"/> Parent	<input type="checkbox"/> Grandparent	<input type="checkbox"/> Step-parent	<input type="checkbox"/> Sibling	<input type="checkbox"/> Spouse
	<input type="checkbox"/> Child	<input type="checkbox"/> Stepchild	<input type="checkbox"/> Legal guardian	<input type="checkbox"/> Legal representative		
	<input type="checkbox"/> Other: _____					
Reason for Request:	<input type="checkbox"/> Newborn	<input type="checkbox"/> Travel/Passport	<input type="checkbox"/> Records	<input type="checkbox"/> School	<input type="checkbox"/> Insurance	<input type="checkbox"/> Other: _____

### Registrant Information

Full Name at Birth	First	Middle	Last	
Date of Birth	Month	Day	Year	Is this Person Deceased? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, must provide a copy of the death certificate</i>
Place of Birth	City	County	State <b>Colorado ONLY</b>	
Full Name of Father	First	Middle	Last	
Full Name of Mother	First	Middle	Maiden Last Name (name prior to first marriage)	

Pursuant to Colorado Revised Statutes, 1982, 25-2-118 and as defined by Colorado Board of Health Rules and Regulations, applicant must have a direct and tangible interest in the record requested. The penalties for obtaining a record under false pretenses include a fine of not more than \$1,000.00, or imprisonment in the county jail for not more than one year or both such fine and imprisonment (CRS 25-2-118).

By signing below, I have read and understand that there are penalties for obtaining a record under false pretenses.	Today's date
<b>SIGN HERE</b>	

### Cost of Certificates:

\$17.75 for one (or search when no record found)

\$10.00 for each additional certificate of same record ordered at the same time

### Total Charges

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**\*Certified birth certificates may be issued to:**

Please note that proof of relationship is required if your name is not listed on the birth certificate: (e.g. marriage certificates, birth certificates, court orders)

The registrant (person named on the certificate)  
Parents  
Grandparents  
Great grandparents  
Grandchild  
Stepparents  
Siblings

Spouse  
Adult children  
Legal guardian  
Legal representatives of any of the above must present proof of client relationship  
For complete list visit: <http://www.colorado.gov/cdphe/vitalrecords>

**The Office of the State Registrar or Vital Statistics requires the following documentation:**

**At least 1 of the following:  
(No expired documents accepted)**

**‘Primary’ List**

- Alien Registration Receipt/Permanent
- Resident Card
- Certificate of U.S. Citizenship
- City of Denver County Jail Inmate ID
- Colorado Department of Corrections ID card
- CO Temporary Driver’s License (with hole-punched Driver’s License)
- Department of Human Services Youth Corrections ID
- Employment Authorization Card (I-766)
- Foreign Passport
- Government Work ID
- Job Corps ID
- Photo Driver’s License
- Photo ID Card (DMV)
- School, University or College ID Card (must be current)
- Temporary Resident Card
- U.S. B1/B2 Visa card with I-94
- U.S. Certificate of Naturalization
- U.S. Citizenship ID Card (I-197)
- U.S. Military ID Card
- U.S. Passport

**Or at least 2 of the following:  
(Any document expired more than six months will not be accepted)**

**‘Secondary’ List:**

- Acknowledgment of Paternity document (Colorado only)
- Birth Certificate of Applicant (U.S. only)
- Court order of adoption or name change
- Craft or trade license (Colorado only)
- DD-214
- Divorce Decree (U.S. only)
- Hospital birth worksheet (ID for mothers- within 6 months of event)
- Hunting or Fishing License (must be current-Colorado only)
- IRS-TIN card
- Marriage license (U.S. only)
- Medicare Card
- Merchant mariner card
- Mexican voter registration card
- Motor vehicle registration or title (must be current -U.S. only)
- Pilot license
- Selective Service Card (U.S. only)
- Social Security Card
- Social Services Card (Medicaid, WIC)
- State or Federal Prison or Corrections Card
- Tribal ID Card
- Weapon or gun permit (U.S. only)
- Work ID, Paycheck Stub (within 3 months), or W-2 (last tax year)
- Any Expired document from the “Primary” List (cannot be expired more than 6 months)

**We are sorry, but we cannot accept:**

Matricula Consular Card  
Novelty ID Card  
Non-expiring Identification Cards  
City or County Prison/Jail ID  
Souvenir Birth Certificates  
Temporary Driver’s Licenses or Temporary State ID Card

**If you cannot provide acceptable identification, it is suggested that you ask a spouse, parent, grandparent, sibling, or adult child, who can provide appropriate identification, to request the certificate. Proof of relationship is required, such as a birth certificate or marriage certificate.**