

Colorado Birth Certificate Request

Please mail or email this form directly to our office. Please be sure payment and personal identification information (see reverse side) are included, especially your phone number, in case we need to contact you with questions. Another option is to request your birth certificate through VitalChek at www.vitalchek.com. VitalChek does have an additional \$10 fee but is ideal if you prefer online ID verification over sending in copies of required documents. Overnight delivery is an option through VitalChek for an additional fee. Additional birth certificate request forms are available at health.mesacounty.us. Colorado has birth records for the entire state since 1910. Birth certificates are also available from the state office: www.colorado.gov/cdphe

Hours:
Monday-Thursday 8:00 am – 5:30 pm
Friday 8:00 am – 12:00 pm

**Mesa County Public Health
Vital Records**
510 29 ½ Rd, Grand Junction, CO 81504
<http://health.mesacounty.us/records>

Phone: 970-248-6900
Online Orders: www.vitalchek.com
Phone/Online Follow-Up: 970-248-6900
Email Orders: vital.records@mesacounty.us



Requirements:

- This request must be completed in full.
- Enclose a copy of a current driver's license, passport or State identification.
(See reverse side for complete list for primary and secondary ID's)
- Enclose appropriate fees
- Person requesting to receive a birth certificate must sign below.
- Proof of Relationship is required (Parents and Registrant excluded)
- Enclose a copy of the death certificate if the person is deceased.

Requestor Information

<small>Print name of person making request</small>	First	Last			
Mailing Address	City	State	Zip	Daytime Phone ()	
Relationship to Registrant <small>(person named on certificate)*see reverse side</small>	<input type="checkbox"/> Self	<input type="checkbox"/> Parent	<input type="checkbox"/> Grandparent	<input type="checkbox"/> Step-parent	<input type="checkbox"/> Sibling <input type="checkbox"/> Spouse
	<input type="checkbox"/> Child	<input type="checkbox"/> Stepchild	<input type="checkbox"/> Legal guardian	<input type="checkbox"/> Legal representative	
	<input type="checkbox"/> Other: _____				
Reason for Request:	<input type="checkbox"/> Newborn	<input type="checkbox"/> Travel/Passport	<input type="checkbox"/> Records	<input type="checkbox"/> School	<input type="checkbox"/> Insurance <input type="checkbox"/> Other: _____

Registrant Information

Full Name at Birth	First	Middle	Last
Date of Birth	Month	Day	Year
	Is this Person Deceased? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, must provide a copy of the death certificate</i>		
Place of Birth	City	County	State Colorado ONLY
Full Name of Father	First	Middle	Last
Full Name of Mother	First	Middle	Maiden Last Name (name prior to first marriage)

Pursuant to Colorado Revised Statutes, 1982, 25-2-118 and as defined by Colorado Board of Health Rules and Regulations, applicant must have a direct and tangible interest in the record requested. The penalties for obtaining a record under false pretenses include a fine of not more than \$1,000.00, or imprisonment in the county jail for not more than one year or both such fine and imprisonment (CRS 25-2-118).

By signing below, I have read and understand that there are penalties for obtaining a record under false pretenses.	Today's date
	

Cost of Certificates:

\$20.00 for one (or search when no record found)

\$13.00 for each additional certificate of same record ordered at the same time

Total Charges

***Certified birth certificates may be issued to:**

The registrant (person named on the certificate)
Parents
Grandparents
Great grandparents
Grandchildren
Stepparents
Siblings

Spouse
Adult children
Legal guardians
Legal representatives of any of the above must present proof of client relationship
For complete list visit: <http://www.colorado.gov/cdphe/vitalrecords>

Proof of relationship is required if your name is not listed on the birth certificate: (e.g. marriage certificates, birth certificates, court orders)

The Office of the State Registrar of Vital Statistics requires the following documentation:

**At least 1 of the following:
(No expired documents accepted)**

'Primary' List

- Alien Registration Receipt/Permanent
- Resident Card
- Certificate of U.S. Citizenship
- City of Denver County Jail Inmate ID
- Colorado Department of Corrections ID card
- CO Temporary Driver's License
- Department of Human Services Youth Corrections ID
- Employment Authorization Card (I-766)
- Foreign Passport
- Government Work ID
- Job Corps ID
- Photo Driver's License
- Photo ID Card (DMV)
- School, University or College ID Card (must be current)
- Temporary Resident Card
- U.S. B1/B2 Visa card with I-94
- U.S. Certificate of Naturalization
- U.S. Citizenship ID Card (I-197)
- U.S. Military ID Card
- U.S. Passport Book or Card

**Or at least 2 of the following:
(Any document expired more than six months will not be accepted)**

'Secondary' List:

- Acknowledgment of Paternity document (Colorado only)
- Birth Certificate of Applicant (U.S. only)
- Colorado Gaming License
- Court order of adoption or name change
- Craft or trade license (Colorado only)
- DD-214
- Divorce Decree (U.S. only)
- Hospital birth worksheet (ID for mothers- within 6 months of event)
- Hunting or Fishing License (must be current-Colorado only)
- IRS-TIN card
- Marriage license/ certificate (U.S. only)
- Medicare Card
- Merchant mariner card
- Mexican voter registration card
- Motor vehicle registration or title (must be current -U.S. only)
- Pilot license
- Selective Service Card (U.S. only)
- Social Security Card
- State or Federal Prison or Corrections Card
- Weapon or gun permit (U.S. only)
- Work ID, Paycheck Stub (within 3 months), or W-2 (last tax year)
- Any Expired document from the "Primary" List (cannot be expired more than 6 months)

We are sorry, but we cannot accept:

- Matricula Consular Card
- Novelty ID Card
- Non-expiring Identification Cards
- City or County Prison/Jail ID
- Souvenir Birth Certificates
- Temporary Driver's Licenses or Temporary State ID Card
- Social Services Card (Medicaid, WIC)

If you cannot provide acceptable identification, it is suggested that you ask a spouse, parent, grandparent, sibling, or adult child, who can provide appropriate identification, to request the certificate. Proof of relationship is required, such as a birth certificate or marriage certificate.

Payment information: Please enclose a check made payable to Mesa County Public Health or include your payment information below. If no payment information is included, we will contact the number listed on the front of this form for credit card information. (Not including payment information could delay shipping.)

Name on Card:

Billing Address:

Credit Card Number:

Expiration Date:

Security Code: