



COMMUNITY SERVICES BLOCK GRANT TRI-PARTITE ADVISORY COMMITTEE

**November 16, 2023
4:00PM - 5:30PM**

Committee Members: Joy Hudak, Joel Kinkaid, JB Phillips, Janet Rowland, Mona Highline, Zeb Miracle, Bill Carlson, T. Vail Shoultz-McCole, Rob Zentner

MCPH Staff: Tara Leach, Justin Davis, Michelle Trujillo

Guests: Stephanie Bivins

<u>Agenda</u>	<u>Time</u>	<u>Action</u>
Call Meeting to Order		
Approve Minutes <ul style="list-style-type: none"> ● August 2023 Minutes 	5 min	Motion
Introduction of New Board Members appointed 11/7/2023 <ul style="list-style-type: none"> ● Bill Carlson- Term end 12/31/2026 ● T. Vail Shoultz-McCole- Term end 12/31/2024 ● Rob Zentner- Term end 12/31/2026 	10 min	None
Introduction of new MCPH Staff <ul style="list-style-type: none"> ● Justin Davis, Fiscal Services Manager ● Tara Leach, Executive Administration Manager 	5 min	None
Financial Report (Justin Davis) <ul style="list-style-type: none"> ● Where are we at with budget to actuals in spending, projections on future spending in 2024 	15 min	None
Funded Programs Presentations- program overviews and projected use of funds in 2024 <ul style="list-style-type: none"> ● Stephanie Bivins (PCF) ● Michelle Trujillo (GVC) 	30 min	None
Other: <ul style="list-style-type: none"> ● Reapplication status for 2024-2026 <ul style="list-style-type: none"> ○ Application Submitted 9/29/2023 ● Discussion on future funding process <ul style="list-style-type: none"> ○ Annual or every three years? ○ If every three years, consider an annual reporting process? ○ If or when to use an RFP? ● Updated bylaws approved and signed ● Conflict of Interest disclosure/orientation acknowledgement update ● Review of Roster and committee terms (renewals/limits) ● Schedule 2024 Meetings- Frequency and Dates <ul style="list-style-type: none"> ○ Consider avoiding Graduation week in May 	25 min	None
Adjourn	5 min	Motion
Future agenda items: <ul style="list-style-type: none"> ● February– End-of-Year reporting from funded programs, conflict of interest signatures ● May – Community Needs Assessment presentation 	N/A	N/A

