



**Monday, July 10, 2023**

**3:00 pm- 5:00 pm**

Workforce Center, Business Center Room C

Board Members Present: Stephen Daniels, MBA, Mona Highline, Janet Rowland, Marguerite Tuthill, MPH, Michael White, MD, and Todd Hollenbeck (Interim Executive Director)

Guests Present: Nina Atencio, Brenda Moore, Dave Scanga, David Schwenke, Todd Starr, MCPH staff and public attendees

	<b>Agenda Item</b>	<b>Discussion</b>	<b>Action Taken</b>	<b>Follow-up Items and Next Steps</b>
<b>Business Agenda</b>				
1	<b>Welcome to new board members</b>	Dr. White called the meeting to order.  Stephen Daniels and Marguerite Tuthill were appointed by the Board of County Commissioners (BOCC) on 7-6-23.		
2	<b>Elections of new board chair</b>	The Board discussed the President position. Dr. White will continue the Vice President role.	It was moved by Dr. White and seconded by Commissioner Rowland to elect Mr. Daniels as President. Motion carried unanimously.	
3	<b>Declaration of Conflict of Interest for Agenda Items</b>	There were no conflicts.		
4	<b>Adoption of Minutes</b>	The minutes from the special meetings held 5-12-23 were	It was moved by Commissioner Rowland and seconded by Ms.	



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		approved by the former BOPH members with minor typographical changes.	Highline to approve the minutes from 6-5-23.  It was moved by Commissioner Rowland and seconded by Mr. Daniels to approve the special meeting minutes from 5-12-23.	
5	<b>Updates from Interim Director</b>	Mr. Hollenbeck gave an agency update and a recommendation on the reorganization of MCPH.  The Board asked clarifying questions.		
6	<b>Contracts</b>	Mr. Hollenbeck presented the contracts and explained the change made with the pass through contracts. He suggested that the contracts eventually be presented to the BOCC to be consistent with the County. The contracts have been reviewed by the County Attorney's Office.	It was moved by Ms. Tuthill and seconded by Mr. Daniels to ratify the approval of contracts a-q. Motion carried unanimously.  There were no public comments.	
7	<b>Discussion of governing documents needing updates and direction to staff</b>	Mr. Schwenke gave an overview of the current and past policy manuals, bylaws, and IGA, an overview of the Policy Governance Model that is used on the current documents, and presented options for the Board		The County Attorney's Office will send recommendations to the Board.  Tara will find the redline documents



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		<p>moving forward regarding the governing documents.</p> <p>The BOCC is considering expanding the BOPH to 7 members. The governing documents will need to be amended to represent that change.</p> <p>The Board asked clarifying questions to Mr. Schwenke and Mr. Starr.</p>		<p>showing the changes and send them to the Board.</p>
8	<b>Consider the authorization of a temporary salary increase to the Interim Director in consideration for his acceptance of the role of Interim Director</b>	<p>Ms. Moore discussed the County precedent for a deputy director taking on an interim director position.</p> <p>The salary increase will be paid by Public Health.</p>	<p>It was motioned by Mr. Daniels and seconded by Ms. Tuthill to authorize a salary increase of 22% for Mr. Hollenbeck for his acceptance of the role of Interim Executive Director. Motion carried unanimously.</p> <p>There were no public comments.</p>	
9	<b>Schedule onboarding for new board members</b>	<p>The Board discussed options for onboarding.</p>		<p>Tara will follow up to schedule a time with the leadership team and for new employee onboarding sessions.</p>
10	<b>Unscheduled Business</b>	<p>Members from the public gave comments.</p>		



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11	<p><b>Executive session pursuant to C.R.S. §24-6-402(4)(b) for the purpose of receiving legal advice from legal counsel regarding 1) To receive legal advice from former BOH attorney, David Scanga, re: a summary of this legal advice to former board of health; 2) To receive legal advice about all options for Dr. Kuhr's contract; 3) To receive legal advice re: the role of the County Attorney's office with the Board of Health historically and moving forward.</b></p>		<p>It was motioned by Ms. Tuthill and seconded by Commissioner Rowland at 3:40 pm to go into Executive Session as authorized by C.R.S. §24-6-402(4)(b) for the purposes stated in the agenda. Motion carried unanimously. All BOPH members, Todd Hollenbeck, Todd Starr, Nina Atencio, David Schwenke, and Dave Scanga were in attendance.</p> <p>The Executive Session concluded at 5:00 pm.</p>	
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